

VOLUNTEER OPPORTUNITY DESCRIPTIONS—SOCIAL WORK DEPARTMENT

NextShift Program Aide

Summary:

NextShift is a support program for working caregivers—those who are employed full time and are caring for disabled older adults in their homes, assisted living, and/or nursing homes. Volunteers will assist the Social Work staff with program marketing and promotion for increasing program participation. Volunteers will also support staff who have appointments with caregivers

Sample Duties and Responsibilities:

- Attend and participate in Next Shift marketing events to network and promote the program
- Distribute Next Shift information and promotional materials to the public at events
- Assist at meetings and events for building Next Shift partnerships as instructed
- Assist with facilitation of educational events and/or events to support program participants
- Provide program support to include but not limited to gathering and assembling print items (booklets, brochures, flyers, informational kits) for client resource purposes
- Assist with communications follow-ups to caregivers
- Welcome caregivers visiting Hannan Center

Interests:

- Caregiving and caregiver support
- Teaching and coaching
- Facilitating meetings and trainings
- Offering support to individuals facing great deals of stress

Ideal Qualifications, Skills and Abilities:

- Good oral and written communications skills as well as public speaking
- Basic knowledge of caregiving
- Ability to comfortably talk with groups of new people